

# Kort overzicht van de stappen voor het maken van een file, om met AS Watson te delen

## HULP NODIG?

FAQ

Instructie filmpjes

etc



Meer informatie: <https://www.productip.com/as-watson-kruidvat>

Assistentie bij gebruik van het platform ?

[helpdesk@ProductIP.com](mailto:helpdesk@ProductIP.com)

## Maak een account aan:



### Welcome to ProductIP - Please login

Welcome to ProductIP, the internet based expert system for creating, managing and sharing CE Technical Compliance files.

ProductIP is not a sourcing site. You can only see the technical files that you have created or that you have given access rights to from others. Users are identified via a combination of a user name, your e-mail address, and a password. If you are a new user we ask you to register first so we can verify you have access to the e-mail address you want to use for our system.

Please contact us in case you need assistance: [info@ProductIP.com](mailto:info@ProductIP.com).

E-mail Address:

Password:

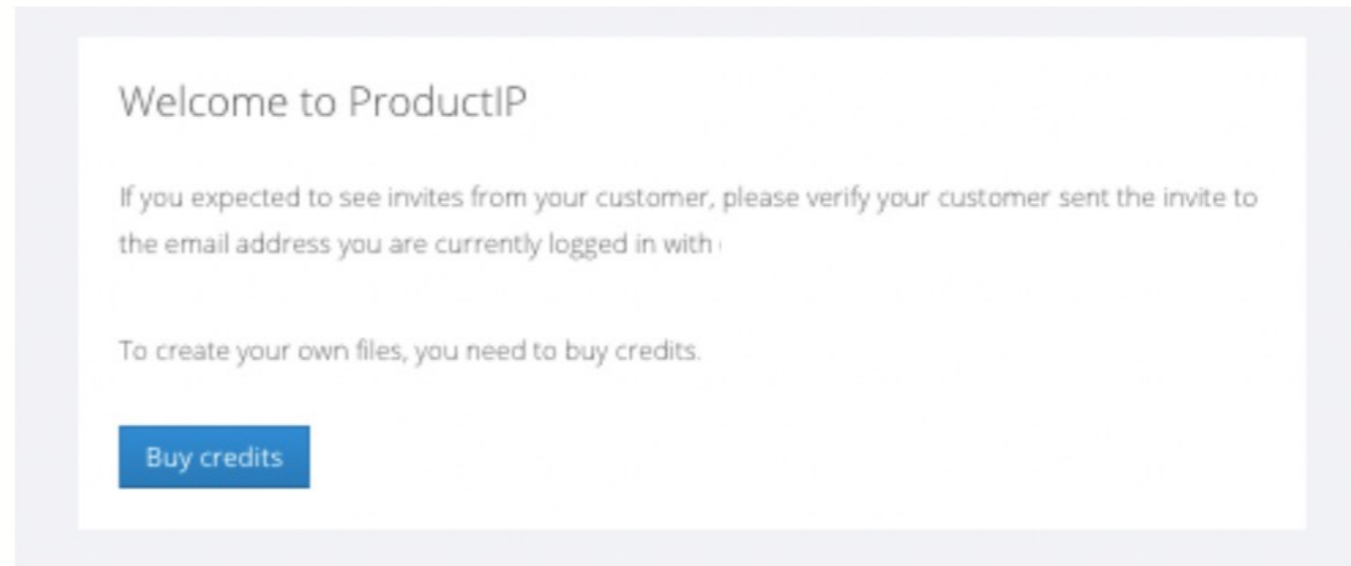
New user?

Forgot your password?

User manual

Latest release information

## Koop credits:



Wanneer je voor het eerst inlogt na het registreren zie je dat er credits gekocht dienen te worden  
Per file heeft men er 2 nodig.

Vaak kunnen er meerdere artikelen in 1 file.

Zelfde leverancier

Zelfde materiaal

Zelfde eisenlijst (=functie)

= 1 dossier

Denk aan een koekenpan met verschillende doorsnedes.

Kijk naar het testrapport, wanneer deze artikelen op hetzelfde rapport genoemd worden, kunnen ze in dezelfde file.

Voor ieder artikel met een eigen EAN code moet als artikel toevoegen aan de file  
(zie uitleg verder in de instructie)

# Login – wacht woord vergeten? reset password



## Welcome to ProductIP - Please login

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ProductIP is not a sourcing site. You can only see the technical files that you have created or that you have given access rights to from others. Users are identified via a combination of a user name, your e-mail address, and a password. If you are a new user we ask you to register first so we can verify you have access to the e-mail address you want to use for our system.

Please contact us in case you need assistance: [info@ProductIP.com](mailto:info@ProductIP.com).

E-mail Address:

Password:

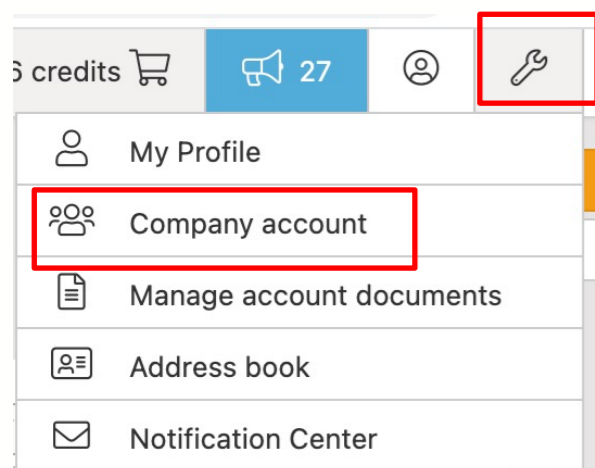
New user?

Forgot your password?

User manual

Latest release information

## Inrichten van het account:



! Wanneer je de onderstaande tabbladen geen users(gebruikers) ziet staan, dan ben je niet de admin, of heb je geen adminrechten. Meld je dan bij de admin van het account

Belangrijk is ht om AS Watson als klant toe te voegen. Dan verschijnen de specifieke eisen voor haar in de lijst.

Gebruiker toevoegen

Company account

Company | File Groups | Users | User Groups | Brand names | Risk levels | Domains | Tags | Customers | Supplier requ

Edit contact information | Set logo | Edit default user rights | Custom fields for technical files | Custom fields for articles

**Account admin**  
Emai adres van de admin

Voeg je eigen logo toe  
Deze is zichtbaar in het account en o.a. op de invite

A.S. Watson (public)

Display 10 records per page

Name	Country/Region
Sligro Food Group (public)	Netherlands
A.S. Watson (public)	Netherlands

## Flow voor het maken van een dossier:

1. Maak de file aan
2. Upload reeds aanwezige documenten
3. Verzamel de documenten
  - Verzend de invite (maak een selectie wat je wilt ontvangen)
4. Monitor of de invite is geaccepteerd
5. Review en link de documenten
6. Deel de file
7. Indien geaccepteerd sluit de file



Verschillende opties: Prijzen per 2021, kijk [hier](#) voor actuele prijzen

## 1. DIY (Do It Yourself)

je doet alles zelf

## 2. Connect

wij helpen bij uitleg aan jouw leverancier, zodra er één document geupload is, stopt deze service

## 3. FAST (File Assembly Support Team)

wij gaan als secretariaat aan de slag

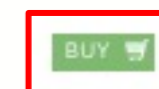
### a. Review

Wij kijken jouw werk na

### b. Organise

Jij verzamelt de documenten, welke wij reviewen en linken (2 rondes).

Start de file in DIY, voeg alle documenten toe, kunnen wij aan de slag, upgrade de file naar Organise.



#### ● **Supplier Connect (4 credits )**

We will contact your supplier and explain to them the basics on how to make a technical file. You need to initiate the invite yourself via the Invite TAB in the file. You will review the documents uploaded by the supplier yourself. Our services stop when the supplier starts to upload the documents.

#### ● **File Assembly Support Team - FAST service (14 credits)**

We will act as your compliance expert secretariat. Contact your supplier via invite. Explain purpose and use of technical files. Chase them for compliance evidence, add metadata, check the authenticity (for "A" category requirements evidence only) and sign off requirements where possible. There are two rounds of collecting, evaluating, linking and reporting included in this service.

#### ● **File review (8 credits)**

We will check the completeness and relevancy of the compliance evidence in the file and report what we feel is missing or incorrectly used. We will not amend anything in the file nor check the authenticity of the documents. There are two rounds of reviewing and reporting included in this service.

#### ● **File organise (10 credits)**

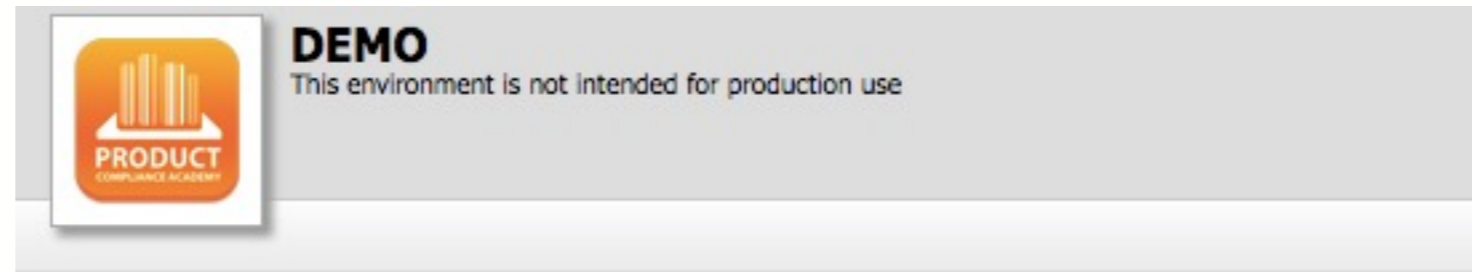
We will organize your file by reviewing each document, complete the metadata, check the authenticity (for "A" category requirements evidence only) and sign off requirements where possible. There are two rounds of organizing and reporting included in this service.

Confirm Your Order

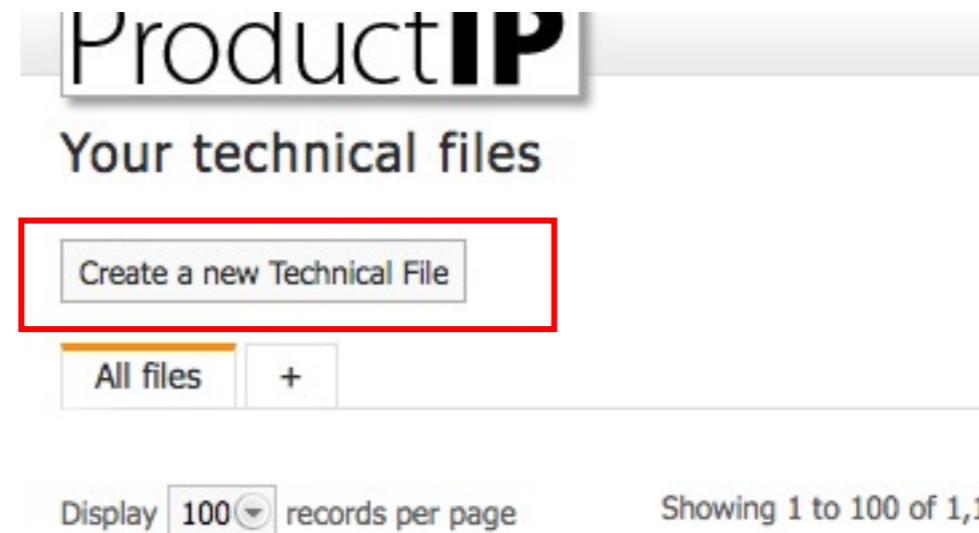


## Stap 1: maak de file aan:

Mocht de knop “create new Technical file” er niet staan Dan dient men eerst credits te kopen.



### Your technical files



## Stap 2 – doorloop de Q&A:

Start de file op basis van het eerste artikel, overige artikelen voegt men later toe.

Marketrelease date = datum van actie

Vul bij Bar code de EAN code in

Lees volgende slide voor de instructie.

Klik op Next om door te gaan met de Q&A

Wil je gegevens tussen door opslaan klik op Create pre-draft, er wordt dan direct een file aangemaakt, die daarna geactiveerd moet worden


**New Technical File Wizard(1/8)** ✕

Fields marked with \* are obligatory.

**Product information**

Article number: \*

Name: \*

Market Release Date: \*  

**Please note: charges apply if you change the market release date after creating the file.**

Bar Code:

Batch code:


Purchase Order Number:


Shipment Number:

Brand name:

Customs code:

Customs code description:

Country of origin:  

File group:  

Risk classification:

Description:

**Workflow information**

**Supplier information**

**Customer information**

Lees ook het volgende document,

### **Social Compliance**

A.S. Watson (Health & Beauty Continental Europe) B.V.

<https://www.productip.com/uploads/ASWatson/Social-Compliance-leveranciersmap-NL.pdf>

Voor elk Private Label product dat geproduceerd is op productielocaties in risicolanden eisen wij dat de leverancier het “Terms of Implementation” (Toi) ondertekent om voor volledige transparantie van de productielocatie (naam, adres, stad en land) en een geldig social compliance auditresultaat te zorgen. Deze informatie moet 10 weken voor de actieweek in ProductIP geüpload worden.

Een overzicht van de risicolanden is middels de volgende weblink beschikbaar

Alle landen op blz 2-4 vermeld van het Amfori document, zijn high-risk landen. Turkije valt daar ook onder.


<https://www.amfori.org/sites/default/files/amfori-2020-02-06-country-risk-classification-2020.pdf>


Let op dat de risico landen periodiek worden bijgewerkt, bepaalde landen kunnen hierdoor onder verhoogd risico komen te staan sinds de vorige order.


# Wanneer je voor de pre-draft hebt gekozen:

Mocht je op pre-draft hebben geklikt, dan zijn dit de stappen

- Selecteer bij Regio's Nederland, België en Frankrijk
- Selecteer de juiste product categorie (zie slide 13 als je het niet kan vinden)
- doorloop De Q&A (zie slide 14)

123 (a) **Predraft** **ACTIVATE**  Ask us!



 Compliance par

Risk Profile **Product** Timeline Documents Requirements Invites Sharing Reviews Bill of Materials (BOM) SKU Disk Inspections  Related files Services




This file has not been activated yet. [Click here to activate the file.](#) [Add product article](#) [Make a clone](#) [Log activity](#)

Display  records per page

Find

Article number	Name	Bar Code	Batch code	Purchase Order Number	Brand name
 123	a	876532529187		123456	


Showing 1 to 1 of 1 records

 Edit  Delete  Default

[First](#) [Previous](#) [1](#) [Next](#) [Last](#)


[Edit product data](#)

**Product information**

End of life date: 

Tags:

**Workflow information**

Workflow status:  **Active**

Deadline:


Division:

Merchandise:

**File request**

[Send file request](#)

**Supplier information**

[CREATE PROFILE](#) [BETA](#) 

Name: sas





Supplier/Factory Code: 1010

City: ede

**Additional information**

**Product requirements information**

The information below determines the requirements list for your product. Updating the requirements lists by changing market release date or product categories is charged to your account. Changing regions, product Q&A and customers is allowed free of charge.


Market Release Date	 <b>2020-08-18</b>
Regions	 <b>None</b>
Product categories	 <b>None</b>
Customers	 <b>None</b>


**Product image**

[Set product image](#)

**Public page**

URL: <http://productip.com/?f=101753>

Status:  Inactive



[Download Hi-Res QR Code](#)

## Doorloop de Q & A: – kies de juiste productcategorie:

Mocht de categorie niet gevonden worden, kies dan voor "Provisional"

Voeg na het aanmaken van de file, de beschikbare documenten toe, en een foto, zodat wij weten naar welke categorie gezocht werd.

ProductIP zal z.s.m. de juiste categorie aan de file toevoegen en u ontvangt een email.

Klik op Next

## – Selecteer de juiste landen:

Voor ASW kiest men Nederland, België en Frankrijk



## Overige vragen van de Q&A:

Product gerelateerde vragen dient u te beantwoorden om de juiste lijst te krijgen. De vragen hier afgebeeld dient u zo te beantwoorden

**Edit categories** ✕

**Do you want to add requirements for the packaging to the file?**  
 If the product contains packaging then the packaging and packaging waste (PPWD) directive applies. The PPWD covers all packaging and all packaging waste whether it is used or released at industrial, commercial, office, shop, service, household or any other level, regardless of the material used. The PPWD relates to sales packaging (primary), grouped packaging (secondary) and transport packaging (tertiary).  
 Click here for more information

- YES; include packaging in the requirement list. i
- NO; the product has no packaging.
- NO; the packaging is integral part of the product throughout its lifetime.
- NO; the requirements for the packaging are dealt with separately.

Previous
Cancel
Next

Kies hier wat relevant is, of laat het leeg

**Edit categories** ✕

**Which aspects are applicable to (parts of) the packaging?**  
 The packaging of a product shall comply with the Packaging and Packaging Waste Directive. For products with packaging the requirements of the Packaging Directive are added to the requirement overview. And some aspects of packaging may create additional risks. The answers about these properties will determine the applicable requirements to assess those risks. These requirements will also be added to the requirement overview.

- It is recoverable by material recycling i
- It is recoverable in the form of energy (waste burning) i
- It is re-useable i
- It is organically recoverable through composting and biodegradation i
- It should be considered as appealing for children; but it has no play value i
- It includes plastic bags or foils that may be hazardous for babies or children i
- It has wooden parts that require phytosanitary treatment (fumigation) i
- It contains desiccant sachets (Silica Gel) i
- It is an aerosol dispenser i


Previous
Cancel
Next



**Edit categories****Do you want to add quality records (inspections, audits) to the file?**

Quality records related to the assurance that (series) produced products are in conformity with the applicable requirements may be added to the file. It includes factory quality control tests and other examinations, inspections, monitoring results during the entire lifecycle of the products. If answered "yes" then a second question with follows.

[Click here for more information](#)

- Yes. 
- No.

[Previous](#) [Cancel](#) [Next](#)

Hiervan dient men tenminste 1 te kiezen

**Edit categories****Which quality records do you want to add to the file?**

Quality records are required for manufacturers and importers to protect the health and safety of consumers; taking the risks of the product into account. In addition to the type-testing results other results may be added to the file to show that product compliance is maintained during mass (series) production. Quality records may be available from factories and from testing of marketed products by anyone.

[Click here for more information](#)

- Quality management system (QMS) audit results
- Factory internal quality assurance records
- Product quality inspection results

[Previous](#) [Cancel](#) [Next](#)

Voor productie in door AS Watson  
aangegeven risico landen dient men  
hieraan te voldoen

**Edit categories****Do you want to add Social Compliance to your requirements list?**

Social Compliance standards are voluntary, but common in a lot of businesses or demanded by others in the supply chain. If you answer "yes" then an additional question with all available social compliance standards will be showed.

- YES; Social Compliance standards should be added to the requirements list
- NO; Social Compliance standards should not be added to the requirements list

[Previous](#) [Cancel](#) [Next](#)

BCSI, SA8000 , Sedex en VWGA en ICTI worden geaccepteerd

### Edit categories ✕

#### Which social compliance standard(s) do you want to add?

Please select all the social compliance standard(s) that are demanded for you or your suppliers. The selected programs will be added to the requirements overview.

- Business Social Compliance Initiative (Amfori BSCI) i
- Social Accountability International (SA8000) i
- International Labour Organization - ILO C100 - Equal Remuneration i
- International Labour Organisation - ILO C138 - Minimum Age Employment (no child labour) i
- International Labour Organization - ILO C182 - Worst Forms of Child Labour (no child labour) i
- Ethical Trade Initiative (ETI) i
- SEDEX Members Ethical Trade Audit (SMETA) i
- OHSAS18001 (Health and Safety Management System)
- International Council of Toy Industries (ICTI) - Care Program i
- Responsible Business Alliance (RBA)
- European Promotional Products Association (EPPA) - Code of Conduct i
- B Corp Certification
- British Retail Consortium (BRC) - Consumer Products Standard
- British Retail Consortium (BRC) - Packaging Standard
- British Retail Consortium (BRC) - Storage and Distribution Standard
- Environmental compliance declaration
- International Labor Organization (ILO) declaration
- Vendor (private) - Code of Conduct

Previous

Cancel

Next

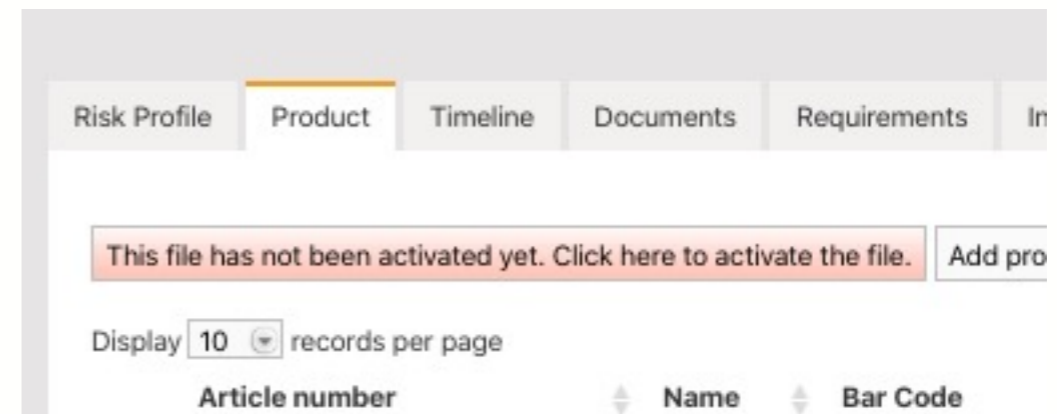
# Activeren van de pre-draft:

Er zijn verschillende opties:

- Er bestaat nog geen file voor dit artikel dan zal het systeem dit scherm laten zien
- ⇒ Kies Activate
- ⇒ Klik op Yes

Er bestaat al een file, maar je wil met een lege file beginnen

- ⇒ Selecteer “Do not copy”
- ⇒ Kies Activate
- ⇒ Klik op Yes



**Do you want to activate the file ?** ✕

Create a file with a full requirements list.  
Costs are invoiced under the terms and conditions of your subscription.

Pre-draft	Copy documents, regions, product category and Q&A from
Market Release Date: <b>2021-10-22</b> 2021 (file maken)	No existing files found for this article
Action: <input checked="" type="radio"/> Activate <input type="radio"/> On hold <input type="radio"/> None	

Do you want to continue ?

**Activate pre-draft files** ✕

Create a file with a full requirements list.  
Costs are invoiced under the terms and conditions of your subscription.

Pre-draft	Copy documents, regions, product category and Q&A from
Market Release Date: <b>2020-08-18</b> 123 (a)	<input type="text" value="Do not copy"/>
Action: <input checked="" type="radio"/> Activate <input type="radio"/> On hold <input type="radio"/> None	

Do you want to continue ?

- Er bestaat al een file, en daarvan wil je de documenten, de product categorie en de Q&A gebruiken

⇒ Selecteer de juiste file

⇒ Kies Activate

⇒ Klik op Yes

Je kan daarna direct met de file aan de slag en deze updaten, (documenten verwijderen die niet van toepassing zijn op deze batch, en de nieuwe documenten verzamelen).

Do you want to activate the file ? ✕

Create a file with a full requirements list.  
Costs are invoiced under the terms and conditions of your subscription.

Pre-draft	Copy documents, regions, product category and Q&A from
Market Release Date: <b>2020-04-01</b> 2020 (deadline)	<div style="border: 1px solid #ccc; padding: 2px;"><b>2020-01-01: 2020 (racefiets) - Active</b></div>
	Market Release Date: <b>2020-01-01</b> ⚠ Order: -
	Workflow status: <b>Active</b> CS: -

Action:  Activate  Merge  On hold  None

Do you want to continue ?


File is gemaakt – voeg meer artikelen toe:

## 20161702-01/13 (just for fun demo training) - DIY - Extended


Article number	Name	Bar Code
20161702-01/13	just for fun demo training	87980988872
20151702-02	just for training blauw	8765432109

 Edit  Delete  Default

[Edit product data](#) [Log activity](#)

**Product information**  
 End of life date:   
 Tags:


File group: **textiel**



**Workflow information**  
 Workflow status:  **Active**  
 Required completion date: **2015-03-30**  
 Division:  
 Merchandiser:


**Supplier information**  
 Name: **fun factory**


**Product requirements information**


The information below determines the requirements list for your product. Updating the requirements lists by changing market release date or product categories is charged to your account. Changing regions, Q&A and customers is allowed free of charge.

Market Release Date  **2015-05-01**

Regions  **Europe**  **(show all)**

Product categories  **Fashion - Ladies - Shirts**


Q&A  **5 Answers** [\(view\)](#)

Customers  **ALDI**

**Product**  
[Set pro](#)

**Public p**  
 URL:

Status:





# Uploaden documenten:

Risk Profile Product Timeline **Documents** Requirements Invites Sharing Reviews SKI

**Upload documents** Paste from clipboard Account documents Add task Add note Set document permissions

Display 100 records per page  
Showing 0 to 0 of 0 records

Name Size Unloaded by

**Upload documents**

**Select documents**  
Add documents to the upload queue and click the start button.

Filename	Size	Status
! Only pdf & jpeg can be uploaded		
Drag documents here.		
<b>Add Documents</b>	0 b	0%

Start Upload

Close



## Informeer uw leverancier:

Om een soepel van start te gaan, adviseren wij dat u eerst uw leverancier per email/telefoon/skype informeert dat u nu gebruik maakt van het platform

## Stap 4: vraag uw leverancier om documenten:

Risk Profile Product Timeline Documents (22/18) Requirements **Invites** Sharing Reviews SKU Disk Assessments Services

**Invite user(s)**

No active invites.



**Send an invitation** ✕

**Get help creating your technical file.**  
You can send an invitation to everyone who you think could help you in creating your technical file. You can give these users very specific rights, to make sure they can only see and do as much as they need to.

E-mail Address: \*   
 Company:   
 Company code:   
 First name: \*   
 Middle name:   
 Last name:   
 Title: \*   
 Subject:

**Message:**  
 为什么您收到这封电子邮件?  
 Productip training 透过这封邮件要求您提供证明您的产品符合下面提到的产品的相关要求。证据文档被收集在ProductIP平台上所谓的技术文件。Productip training 选择使用这个平台,因为它有效地结合了知识和工作流程并创建技术文件。如果您对此选择有任何疑问,请联系Productip training  
 您可以通过点击“开始上传”按钮,即可启动。  
 为了支持有关使用ProductIP平台,您可以通过以下方式联系ProductIP:  
 helpdesk@productip.com.

Select requirements

Required completion date:   

Attachment 1:   
 Attachment 2:   
 Attachment 3:

Send me a CC of the invitation  
 Include supplier product name and article number

De tekst hier kan als default ingesteld worden in het control panel

Eventueel kan men een selectie maken wat je wilt ontvangen van de leverancier

Wat ziet de leverancier

# Wat ziet de leverancier:

De leverancier ontvangt deze email, tekst in rood is uw eigen bericht.  
Door op "Start uploaden" te klikken, en de volgende schermen te volgen  
Kan de leverancier eenvoudig documenten aan de file toevoegen.

Let op!  
Het emailadres waar de invite  
aan verzonden wordt,  
Geeft toegang tot de file.  
Indien uw leverancier inlogt  
met een ander adres, is het  
Mogelijk dat ze de taak niet  
kunnen uitvoeren.

[helpdesk@productip.com](mailto:helpdesk@productip.com) helpt  
Hierbij. Maar belangrijk is ook  
dat u het juiste emailadres  
gebruikt.



**Dear name supplier,**

为什么您收到这封电子邮件?

Productip training 透过这封邮件要求您提供证明您的产品符合下面提到的产品的相关要求。证据文档被收集在ProductIP平台上所谓的技术文件。Productip training 选择使用这个平台，因为它有效地结合了知识和工作流程并创建技术文件。如果您对此选择有任何疑问，请联系

您可以通过点击“开始上传”按钮，即可启动。

为了支持有关使用ProductIP平台，您可以通过以下方式联系ProductIP:

[helpdesk@productip.com](mailto:helpdesk@productip.com).

然后，我们将支持您完成客户的要求。

**Product**

**Article number**

shared powerbank

20172908//sku

**START UPLOADING**

### Why do you receive this email?

Through this email Productip training requests you to provide evidence that your product(s) comply with the relevant requirements for the product(s) mentioned below. The evidence documentation is collected in a so-called technical file on the **ProductIP** platform. Productip training has chosen to use this platform because it efficiently combines knowledge and workflow facilities to create technical files. In case you have any questions about this choice, please contact Productip training.

You can easily start by clicking on the 'start upload' button.

For support on using the ProductIP platform, you may contact ProductIP via:

[helpdesk@productip.com](mailto:helpdesk@productip.com).

We will then support you to complete your customer's request.

Please download our quick reference guide on how to use our system:

[Click here to download the start guide](#)

#### For support:

**ProductIP B.V. (HQ)** - Ede, The Netherlands

**Phone** [+31 318 700 622](tel:+31318700622) - **Email** [helpdesk@productip.com](mailto:helpdesk@productip.com)


**ProductIP Information Consulting (Shenzhen) Co., Ltd.** - Shenzhen, China

**Phone** [+86 755 8323 0515](tel:+8675583230515) - **Fax** [+86 755 8323 0535](tel:+8675583230535) - **Email** [helpdesk@productip.com](mailto:helpdesk@productip.com)



Hier kan de leverancier zien, welke documenten er gevraagd worden. Voor de requirements welke reeds fulfilled of N/A zijn, worden geen documenten gevraagd

Upload Tasks ✕

 just for fun demo training ( 20161702-01/13 )  
YOUR PRODUCT: T-SHIRT BAGGY ( 12345/1 )  
[Show all articles \(2\)](#)

user ProductIP of Productip training requested you to upload the compliance documents listed below and indicate what kind of document it is. [More info](#)

Please upload the documents that are requested in the list on the right

**Select documents**  
Add documents to the upload queue and click the start button.

Filename	Size	Status
Drag documents here.		

➕ Add Documents ⬆ Start Upload 0 b 0%

**Requested documents**

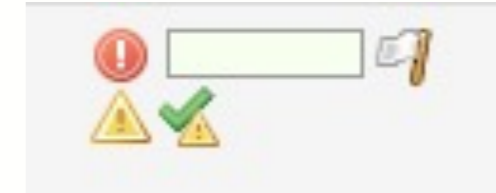
- Product Information
  - Picture of product
  - Product Information - Artwork
- Product Labelling
  - Product Labelling - Artwork
- Packaging information
  - Bill of Materials (BOM)
  - Packaging information
  - Picture of packaging
- General Product Safety Directive (GPSD) 2001/95/EC
  - General Product Safety Directive (GPSD) - Certificate

Dit is wat jullie zien in de file, dit ziet de leverancier dus niet. Maar de requirement die groen of geel zijn, wordt niet naar gevraagd.

Product Information (1/6)		
<input type="checkbox"/>	<span style="color: green;">✔</span> Product construction - Bill of Materials, Substances (BOM, BOS) of the product (1)	<b>B3</b> Bill of Materials (BOM) Bill of Substances (BOS)
<input type="checkbox"/>	<span style="color: yellow;">⚠</span> Product identification - Declaration of Product Identity (0)	<b>B3</b> Declaration of Product Identity
<input type="checkbox"/>	<span style="color: red;">❗</span> Product identification - Declaration of Product Identity of packaging (0)	<b>B3</b> Packaging information
<input type="checkbox"/>	<span style="color: red;">❗</span> Product identification - Picture, artwork of Packaging (0)	<b>B3</b> Picture of packaging
<input type="checkbox"/>	<span style="color: red;">❗</span> Product identification - Pictures, artwork (0)	<b>B3</b> Product Information - Artwork Picture of product
<input type="checkbox"/>	<span style="color: red;">❗</span> Traceability - Production Batch code (0)	<b>B3</b> Product Labelling - Artwork
General Product Safety Directive (GPSD) 2001/95/EC (0/2)		
<input type="checkbox"/>	<span style="color: red;">❗</span> ASTM D1230 (0)	<b>A</b> General Product Safety Directive (GPSD) - Certificate

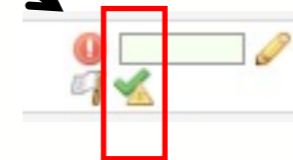


# Leverancier heeft documenten toegevoegd:



Save & Continue later

Save & Close as finished



Je ontvangt deze mail:

Dear Sir/Madam,

The activity was finished by supplier, you can start to review it.  
Product: Spin 'n' Squirt Duckling (11.000032.000.000)

Kind regards,

ProductIP

Verder met de file:

Op het moment dat je documenten (testrapporten) ontvangt, zijn de aangegeven normen op de requirementlijst de handvatten om te kijken of je de juiste onderbouwing hebt ontvangen.

Je moet eerst het testrapport lezen en checken:

- Gaat dit over mijn product (check de foto)
- Wie heeft de test uitgevoerd
- Wanneer is de test uitgevoerd
- Wat is de uitslag

Op het moment dat je dit allemaal goed is, kan je met Match-it het document linken aan de eisen, zodat er overzicht ontstaat of je de volledige onderbouwing hebt. In het geval van een overgangstermijn, kan je of de eisen mee afvinken of ze niet van toepassing verklaren.

# Review en link geuploade documenten:

Aan de witte vlag herkent men dat er nieuwe documenten in de file zitten.

Your technical files

Create a new Technical File Buy credits

Find a Lab Find a Supplier


All files Pending invites Documents that need to be reviewed. +

Filter: DIY, DIY+, FAST, Pre-draft, Draft, EOL non expired, Document status - (Unchecked, Pending)

Display 25 records per page Showing 1 to 17 of 17 records

Supplier Filter Edit tab Select columns

Find

Status	Created	Deadline	Supplier name	Product	File type	End of life date	Market Release Date	Status	FAST close date
	2016-09-26	2015-03-30	fun factory	<a href="#">20161702-01/13 (just for fun demo training) *</a>	Extended DIY		2015-05-01	Draft	

Open de file

Ga naar de documenten tab

Open het document

Risk Profile Product Timeline Documents (22/18) Requirements Invites (1) Sharing Reviews SKU Disk Assessments Services



Find a Supplier

Upload documents Paste from clipboard Account documents Add task Add note Set document permissions

Show all Show linked Show unlinked Show / hide columns

Display 100 records per page Showing 01 to 22 of 22 records

Find

Name	Size	Uploaded by	Linked	Upload date	Remark
 <a href="#">Packaging_Golden_1.jpg</a>	0.08MB	Saskia van Orden	No	2016-09-19	

Vul de metadata in

Back to documents Match It!™ to requirements **Edit metadata** Edit status Add task Add note Article list Synchronise Add new issue

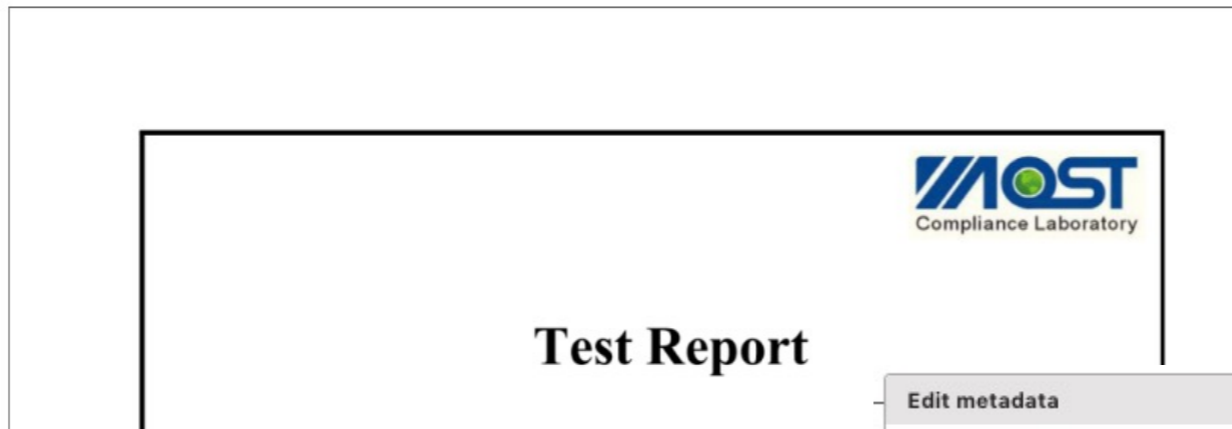
EMC\_Golden\_1.pdf page 1 of 76 Zoom 100% DPI 150 dpi Redaction tools

**Preferences**

Do you want to keep the following dialog open?

- Edit metadata
- Edit status
- Article list

Cancel Save



Voeg de document categorie toe

**Edit metadata**

Enter details for document EMC\_Golden\_1.pdf

Name:  .pdf

Description:

Reference Number:

Document categories:

Issued By:

Issue Date:

Issued To:

Expiry Date:  [1 year](#) [2 years](#) [3 years](#) [5 years](#)

Remind date:  [1 month](#) [2 months](#) [3 months](#) [6 months](#)

Remind note:

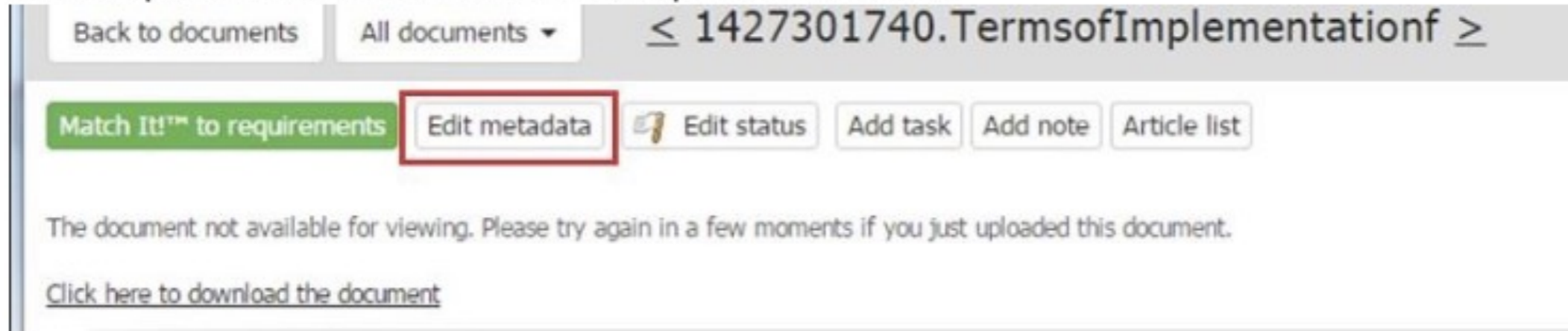
Public:

Shares allowed:

- Restricted hazardous substances (RoHS) - Test report
- Risk assessment forms
- Transportation - Declaration
- User manual
- \* A.S. Watson requirements - Test report**
- \* Aerosols - Test report
- \* Aerosols certificate.



- Bij het uploaden van het Toi-document wordt extra informatie toegevoegd via de 'meta data'. Open het Toi-document en klik op 'Edit metadata'



Hierbij dienen de volgende onderdelen te worden ingevuld:

- **Name/ Naam** = Toi
- **Document category** = Social Compliance (CSR) – certificate
- **Expiry date/ Vervaldatum** = datum waarop de audit verloopt
- **BSCI DBID number** = registratienummer van de fabriek
- **BSCI Result/Resultaat** = Resultaat van de laatste audit
- **BSCI factory country** = land waar het product geproduceerd is

**Edit metadata**

Enter details for document TOI Signed.pdf

Name: TOI Signed .pdf

Description:

Reference Number:

Document categories: Social Compliance (CSR) - Certificate X

Issued By: Select an Option

Issue Date:

Issued To:

Expiry Date: 2017-09-13 1 year 2 years

BSCI DBID Number: 12345

BSCI Result: B

BSCI Factory Country: China

Remind date:

Remind note:

Public:

Shares allowed:

- Wanneer er geen BSCI audit, maar een SA8000, SEDEX, WCA, STEP of ICTI audit uitgevoerd is, wordt het auditrapport of certificaat geüpload. Hierbij dient de volgende metadata ingevuld te worden:
  - **Name/naam** = hier vul je SA8000, SEDEX, WCA, STEP of ICTI in

# Review en link geuploade documenten:

Klik op Match-IT

En vink aan welke eisen je wilt onderbouwen met dit document

**Match It!™ to requirements** Edit metadata Edit status Add task Add note Article list

Document : EMC\_Golden\_1.pdf

Checking: Done. (Re-run Match IT)

**Article number**  
20148896 **Not found**  
**Attention:** You may need to add an identity declaration to your file.

Requirement results :

**Expected requirements based on document categories**

Requirements	Match It!™ to requirements
	Not found

Report incorrect requirements

**Additional requirements**

Requirements	Match It!™ to requirements
<b>EU Declaration of Conformity (DoC)</b>	
<input type="checkbox"/> DoC - CE - ElectroMagnetic Compatibility (EMC) Directive 2004/108/EC	2004/108/EC
<b>Electro-Magnetic Compatibility (EMC) Directive 2014/30/EU - recast of 2004/108/EC</b>	
<input checked="" type="checkbox"/> EN 55013:2001 <b>New Match!</b>	<a href="#">EN 55013:2001</a> <a href="#">EN 55013:2001+A1:2003</a>
<input checked="" type="checkbox"/> EN 55013:2001/A1:2003 <b>New Match!</b>	<a href="#">EN 55013:2001+A1:2003</a>
<input checked="" type="checkbox"/> EN 55013:2001/A2:2006 <b>New Match!</b>	<a href="#">EN 55013:2001+A1:2003+A2</a> <a href="#">EN 55013:2001+A1:2003+A2</a>
<input type="checkbox"/> EN 55013:2013 <b>New Match!</b>	<a href="#">EN 55013</a>
<input type="checkbox"/> EN 55020:2007 <b>New Match!</b>	<a href="#">EN 55020:2007</a> <a href="#">EN 55020:2007</a>
<input type="checkbox"/> EN 61000-3-2:2006 <b>New Match!</b>	<a href="#">EN 61000-3-2:2006</a> <a href="#">EN 61000-3-2:2006</a>
<input type="checkbox"/> EN 61000-3-2:2006/A1:2009 <b>New Match!</b>	<a href="#">EN 61000-3-2:2006+A1:2009</a> <a href="#">EN 61000-3-2:2006+A1:2009</a>
<input type="checkbox"/> EN 61000-3-2:2006/A2:2009 <b>New Match!</b>	<a href="#">EN 61000-3-2:2006+A1:2009+A2</a> <a href="#">EN 61000-3-2:2006+A1:2009+A2</a>
<input type="checkbox"/> EN 61000-3-3:2008 <b>New Match!</b>	<a href="#">EN 61000-3-3:2008</a> <a href="#">EN 61000-3-3:2008</a>
<input type="checkbox"/> EN 61000-3-3:2013 <b>New Match!</b>	<a href="#">EN 61000-3-3</a> <a href="#">EN 61000-3-3</a>

Select all Deselect all Add Requirement Report incorrect requirements

**Other requirements in the file (show)**

**Link document to the selected requirements** **Link document & Fulfill requirements**

: volstaan  
 : nog niet volledig onderbouwd



Wat als Match-it geen suggestie kan geven:

Match It!™ to requirements Edit metadata Edit status Add task Add note Article list

152%

Match document to requirements

This document can not be processed with MatchIT because the document does not contain any text. It is most likely a scanned document or an image.

If this document contains information about requirements, contact the author to obtain a non-scanned version of this document.

Document : Exploded\_Golden\_1.jpg

Checking: Done.(Re-run Match IT)

Article number  
20148896 Not found

Attention: You may need to add an identity declaration to your file.

Requirement results :

Expected requirements based on document categories

Requirements	Match It!™ to requirements
	Not found

Report incorrect requirements

Additional requirements

Requirements	Match It!™ to requirements

Add Requirement Report incorrect requirements

Other requirements in the file (show)

Link document to the selected requirements Link document & Fulfill requirements

Seal

Suction Port

Drive Gear

Case Seal

Powered by P

Requirements

Add Requirement Report incorrect requirements

Other requirements in the file ([hide](#))

**Requirements**

**Product Information**

- Product construction - Bill of Materials, Substances (BOM, BOS) of the product
- Product construction - Drawings, Exploded Views
- Product construction - Printed Circuit Board (PCB)
- Product construction - Safety Critical Components List (CCL), Constructional Data (CDF)
- Product identification - Declaration of Product Identity
- Product identification - Declaration of Product Identity of packaging
- Product identification - Picture, artwork of Packaging
- Product identification - Pictures, artwork
- Traceability - Production Batch code
- User information - Manuals and Instructions
- User information - Markings, Ratings, Warnings, Pictograms

Link document to the selected requirements Link document & Fulfill requirements

✓ : voldaan

! : nog niet volledig onderbouwd

Mocht je eisen in een document zien, die niet op de lijst staan.  
 Dan is het mogelijk dat er voor een verkeerde productcategorie is gekozen.



# Informatie verbergen:

Voeg het blok toe om de informatie te bedekken.

Wis het blok, indien u een fout hebt gemaakt

Om te laten zien dat ons product voldoet aan de wetgeving, moet u documenten delen.

We verbergen automatisch informatie over uw leveranciers wanneer u een bestand deelt, maar dit kan niet automatisch worden gedaan voor wat zich in de documenten bevindt! Daar hebben we nu een oplossing voor

Met de redactie-tool opgenomen in de kijker u kunt dergelijke informatie verwijderen en creëren een document dat u kunt delen. We voegen onmiddellijk een watermerk toe aan dat document, zodat de ontvanger weet dat je het document hebt dat de basis voor dit geredigeerde document beschikbaar in de zaak

The screenshot shows the BSCI document viewer interface. The top navigation bar includes buttons for 'Back to documents', 'Match It!™ to requirements', 'Edit metadata', 'Edit status', 'Add task', 'Add note', 'Article list', and 'Synchronise'. The document title is 'BSCI\_Golden\_1.pdf' and it is page 2 of 13. The redaction tools are visible in the top right corner. The main content area displays the BSCI Audit Summary Report for Foshan Shunde Emeng Hardware Electrical Appliance Co., Ltd. The report includes the following information:

Producer Information	
Name of producer :	Foshan Shunde Emeng Hardware Electrical Appliance Co.,Ltd.
DBID number :	332930
Audit ID :	6410
Address :	NO.2 ,Changming East Road, Rongli,Ronggui,Shunde,Foshan,Guangdong,,Foshan
Province :	Guangdong
Country :	China
Management Representative :	Mr. Wu Gui Lin
Contact person :	Tony Lee
Sector :	Non-Food
Industry Type :	Mechanical and electrical engineering
Product group :	Home appliances
Product Type :	water boiler

The 'Audit Details' section includes:

- Type of audit :  Full Audit  Re-Audit
- Sub type of audit :  Combined audit  Special investigation  Unannounced/ Semiannounced
- If investigation please specify :  RUC  Duplicate  Others
- Audit date : 09/06/2013 Audit Duration : 1.500
- Audit methodology :  Industrial  Primary Production
- Auditing Company : TUEV SUD
- Auditing Company Branch : TUV SUD China
- Auditing company address : 5F, Communication Building, 163 Pingyun Rd, Huangpu West Ave. Guangzhou 510656 P. R. China,,,

The 'Save file' dialog box is open, showing the filename 'COPY-BSCI\_Golden\_1.pdf' and buttons for 'Cancel' and 'Save'.

Maak een nieuw document door de geredigeerde gebieden in het originele document te "branden". Het origineel blijft hetzelfde.

We koppelen de kopie aan de vereisten, zoals het origineel. We verwijderen de deelrechten voor de oorspronkelijke en stellen de deelrechten voor de geredigeerde kopie in.

Stel dat er iets op de requirementlist staat, wat niet klopt.  
ProductIP ontvangt dan een email, met de info van de betreffende file.

The screenshot shows a software interface with two overlapping dialog boxes. The background window is titled 'Edit metadata' and contains a 'Match document to requirements' section with a search bar and a 'MATCH IT!' button. Below this is an 'Article number' field and a list of requirements, some with 'to requirements' links. A 'Not found' message is visible in the top right of the background window. The 'Report incorrect requirements' dialog is in the foreground, containing a text area with the text 'The following requirements are incorrect or missing:' and a green circular refresh icon. At the bottom of this dialog are 'Cancel' and 'Send' buttons. Below the dialog, a toolbar contains buttons for 'Select all', 'Deselect all', 'Report incorrect requirements' (highlighted with a red box), and 'Add Requirement'. At the bottom of the interface are two large buttons: 'Link document to the selected requirements' and 'Link document & Fulfill requirements'.

Naar overzicht documenten

Naar volgend document

Back to documents **Match It!™ to requirements** Edit metadata Edit status Add task Add no

SVHC\_Declaration\_Golden\_1.pdf page 1 of 2

**TOSHIBA**

To: **ARROW NORDIC COMPONENTS AB**

**Report on Content of SVHC**

**I. Content of SVHC.**

The undersigning company ("Toshiba") hereby re  
18. 06. 2012 under the column "date of inclusion  
announced by ECHA (European Chemicals Agen  
as known ingredients over 1000ppm per product

**II. Applicable Product(s). (Toshiba Product N**

**Toshiba Product Number** TLGE1002A(T02)  
**Product Weight(mg)** 3.95048

SVHC name	EC No.	CAS No.	Content rate (ppm)
TGIC (1,3,5- tris(oxiranylmethyl)- 1,3,5- triazine- 2,4,6(1H,3H,5H)- trio ne)	219-514-3	2451-62-9	30629

**Match document to requirements**  
Document : SVHC\_Declaration\_Golden\_1.pdf  
Checking: Done.(Re-run Match IT)

**Article number**  
20172908//sku **Not found**  
**Attention:** You may need to add an identity declaration to your file.

Requirement results :

**Expected requirements based on document categories**

**Requirements** **Match It!™ to requirements**  
**Not found**

**Additional requirements**

**Requirements** **Match It!™ to requirements**  
**REACH Regulation (EC) 1907/2006**  
 **REACH (EC) 1907/2006 - Annex II - Safety Data Sheets** **Not found**  
(SDS)

Select all Deselect all Report incorrect requirements **Add Requirement**

**Other requirements in the file (show)**

Add comment

Link document to the selected requirements Link document & Fulfill requirements

In document wordt norm of eis genoemd, maar deze staat niet op de requirementlijst, voeg deze dan toe aan de lijst en link het document hieraan

# Filteren van de requirements:

Risk Profile   Product   Timeline   Documents (22/18)   **Requirements**   Invites (1)

Close file for review   Check for update   Add Requirement   Edit regions   Edit categories   Report ir

Show all

Select requirement status:

Select requirement group:

Select requirement category:

Select requirement status:

Select requirement group:

Select requirement category:

Display  records per page

### Requirements

- Product Information (1/6)**
  - Product identification - Declaration
  - Product identification - Picture, ar
  - Product identification - Pictures, a
  - Traceability - Production Batch co
- General Product Safety Directive (GPSD)**
  - ASTM D1230 (0)
  - Dutch Covenant on flammability
- REACH Regulation (EC) 1907/2006 (0/6)**



Delen van een file



1. Open de file die je wilt delen
2. Kies tabblad sharing
3. Kies "add share"
4. Vul gegevens in als in voorbeeld

Email adres: `productip@eu.aswatson.com`


1. Sluit eventueel documenten uit van delen

### Add Share


E-mail Address:*	<input type="text" value="productip@eu.aswatson.com"/>
Sex:*	<input type="text" value="Female"/>
First name:*	<input type="text" value="ProductIP Account"/>
Middle name:	<input type="text"/>
Last name:*	<input type="text" value="at AS Watson"/>
Company Name:*	<input type="text" value="AS Watson"/>

#### Share group permissions

View & Clone  
 View only

End Date:  

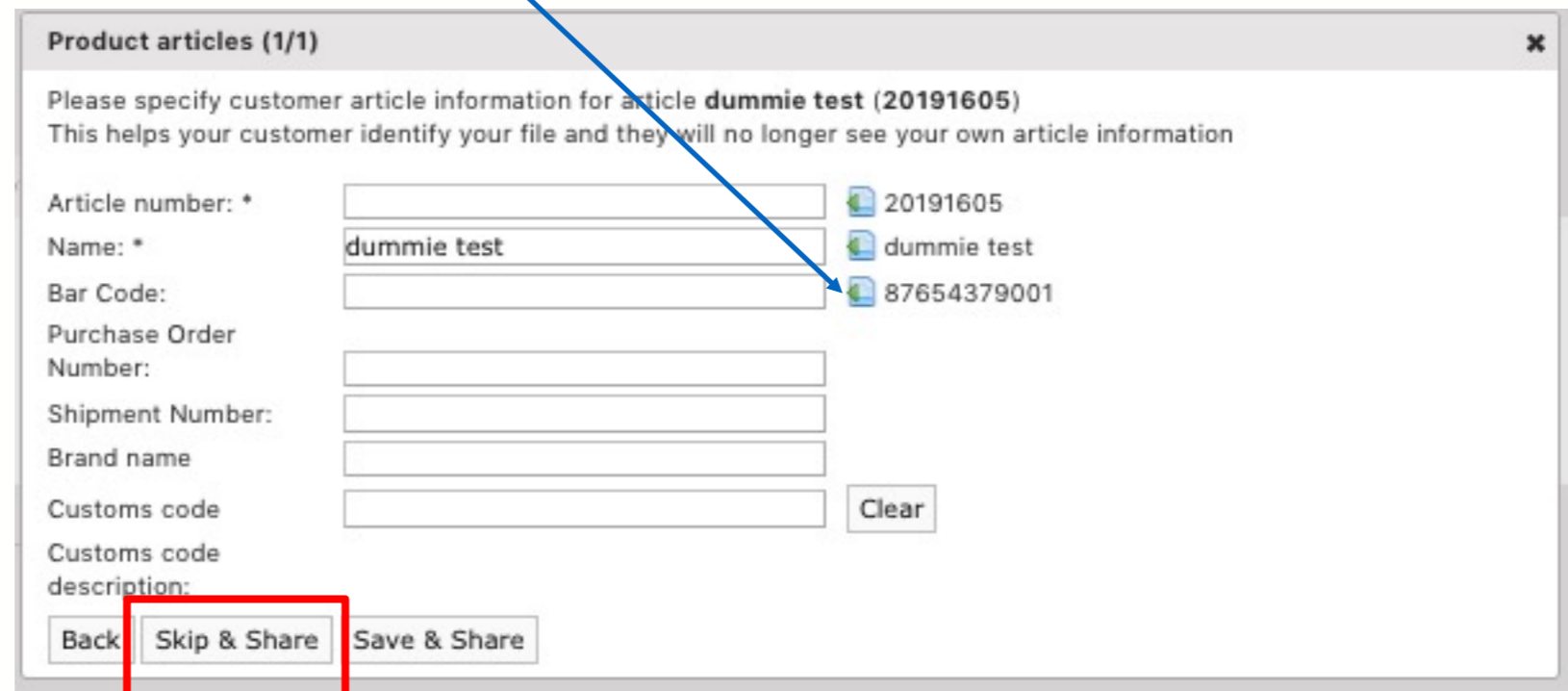
#### Comments

Wil je een artikelnummer wijzigen, zorg dan dat de barcode ook gevuld is,  
Dit kan eenvoudig door op.  te klikken

De barcode MOET altijd gedeeld worden, je kan alles leeg laten en op Skip & Share klikken.


Dan worden alle artikelnummers en barcodes gedeeld, zoals aangemaakt in de file.


Hier kan je zien welke informatie wordt gedeeld, indien dit klopt laat je de invoervelden leeg en klik op Skip & Share.




**Product articles (1/1)** ✕

Please specify customer article information for article **dummie test (20191605)**  
This helps your customer identify your file and they will no longer see your own article information

Article number: \*   20191605

Name: \*   dummie test

Bar Code:   87654379001

Purchase Order Number:

Shipment Number:

Brand name

Customs code

Customs code description:

Indien een file niet wordt geaccepteerd, dan ontvangt degene die hem gedeeld heeft een email.

In het account kan men bij Sharing alle shares terug vinden en ook de status.

DEMO  
This environment is not intended for production use

Logged in as: training@productip.com  
Credits: 1606 | Subscription: [No]

Logout

CS File Support Technical files Requirements lists Supplier files Requests (12) Tasks Invites Shares

Risk Profile Product Timeline Documents (11/11) Requirements Invites (1) Sharing (1) Reviews (1) SKU Disk Assessments Services

Creation date	Company Name	Email	Rights	Sender	Status	Date
2016-09-05	AS Watson	productip@eu.aswatson.com	View & Clone		Declined	

Showing 1 to 1 of 1 records

Edit Delete Resend the share notification Set rights Edit excluded documents Extra First Previous 1 Next Last

documents Manage share articles

Klik op de product naam om de file te openen.

Risk Profile Product Timeline Documents (11/11) Requirements Invites (1) Sharing (1) Reviews (1) SKU Disk Assessments Services

Add new review

Display 10 records per page

Find

Creation date	Created by	Status	Completion date	issues(Open / Total)	Description
2016-09-12 08:21:17	Faye Donker (A.S. Watson Group)	completed	0000-00-00 00:00:00	0/1	Declined share

Showing 1 to 1 of 1 records

First Previous 1 Next Last

Kijk op het tabblad review wat de opmerkingen zijn.

Severity	Creation date	Created by	Status	Closing date	Closed by	Description	Resolution
critical	2016-09-12 08:21:17	Faye Donker	closed	2016-09-12 08:21:17	Faye Donker	Goedemorgen Stephan, Bedankt voor het delen van het dossier voor de Guirlande. Er ontbreken nog een aantal documenten. • Indien het product een PCB (printkaart) heeft graag een foto of tekening hiervan toevoegen. • Declaration of Identity ontbreekt. Hierbij wordt aangegeven dat de producten waarvoor testen getuigd zijn dezelfde zijn als het aan ons te leveren product. In de bijlage een voorbeeld van een DoI. • Traceability is niet verklaard. Hier wordt een verklaring of bewijs verwacht waarop aangegeven is hoe een product traceerbaar is naar de productiebatch. • De risico analyse (Risk Assessment - General Product Safety (GPSD) 2001/95/EC) ontbreekt. Via de groene informatiebutton in het systeem kun je de vragenlijst hiervoor downloaden. Graag deze invullen of laten invullen door de fabriek en ondertekenen. • POP verklaring mist. Wij hebben hiervoor een verklaring gemaakt welke ondertekend kan worden, ook deze vind je in de bijlage. Wij willen natuurlijk wel dat jullie zelf ook onderzoek naar doen of jullie producten/verpakkingen hieraan voldoen. • Reach verklaring van het product en de verpakking ontbreekt. • Wij verwachten voor elektronische producten ook een RoHS test rapport. • BOM van de verpakking mist. Hier verwachten we een korte omschrijving van de materialen van de verpakking. Bijvoorbeeld PP polybag and paper card. • Verklaring Besluit verpakkingen mist, bijgaand de verklaring. Deze graag linken aan EN 13428:2004 & EN 13430:2004. • Graag bijgaand documenten 'Template Model DoC Environmental Code' invullen en koppelen aan eis 'Declaration of Conformity - French Environmental Code (Packaging)' • Graag 1 van de regels vullen met een bewijs van quality control. Dit kan dus een Final Quality Control, Incoming materials Quality Control, Certificate of the Quality system audit of een Report of the Quality system audit zijn. • Vergeet niet de documenten ook te koppelen aan de 'requirements'. Dit kan door het document te openen in het systeem, bovenaan komt dat een optie om het document te koppelen. • I.p.v. het BSCI rapport verwachten wij de getekende ToI met metadata zoals omschreven in het social compliance handboek. Graag ontvangen wij z.s.m. een re-share met bovenstaande aanpassingen. (voor bijlagen zie aparte email) Met vriendelijke groet/ With kind regards, Faye Donker Product Quality Coördinator Private Label A.S. Watson Health & Beauty Benelux	

Pas de file aan

Deel de file opnieuw door op de enveloppe te klikken.

Is de status pending, en men past de file aan, dan is deze aanpassing voor de ontvanger ook zichtbaar, en is opnieuw delen niet nodig.

Is een file declined dan moet men de file opnieuw delen door op de enveloppe te klikken

Creation date	Company Name	Email	Rights	Sender	Status	Date	
2016-09-05	AS Watson	productip@eu.aswatson.com	View & Clone		Declined		   

# Sluiten van een file:

## 20161702-01 (just for fun demo training) - DIY - Extended


Risk Profile | **Product** | Timeline | Documents (25/21) | Requirements | Invites (1) | Sharing (1)

Add product article | **Close file for review** | Make a clone

**Complete review** | Reset file to draft | Make a clone

Article number	Name
<i>i</i> 20161702-01	just for fun demo training
<i>i</i> 20151702-02	just for training blauw

**Product information**

End of life date: 

Tags:

File group: **textiel**

Finalisation remarks: **this is all for now, next shipment has to be improved**

**Workflow information**

Workflow status: **Ready for review (2016-09-14)**

Required completion date: **2015-03-30**

Division:

Merchandiser:



# Wat ziet AS Watson

12345 (bank spring) - (Productip training) [Accept & Clone](#) [Archive](#) [Decline](#)

Risk Profile **Product** Documents Requirements Reviews ! Services

Display  records per page

Article number	Name	Bar Code	Batch code	Purchase Order Number
<span style="color: blue;">i</span> 12345	bank spring	8764323578990		
<span style="color: blue;">i</span> 23456	bank summer	7654332890398		

Showing 1 to 2 of 2 records

Market Release Date **2017-12-13**

Regions **Europe +2 (show all)**

Product categories **Consumer electronics - Rechargeable powerbanks with USB**

Q&A **8 Answers (view)**

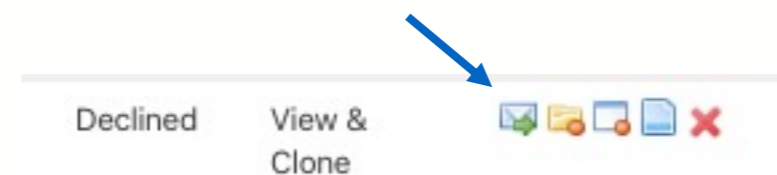
Product image



Indien een file op accepted staat, dan heeft AS Watson een kopie van de file opgeslage.  
Mocht je nog iets veranderen aan de file, dan is dat voor AS Watson niet zichtbaar.

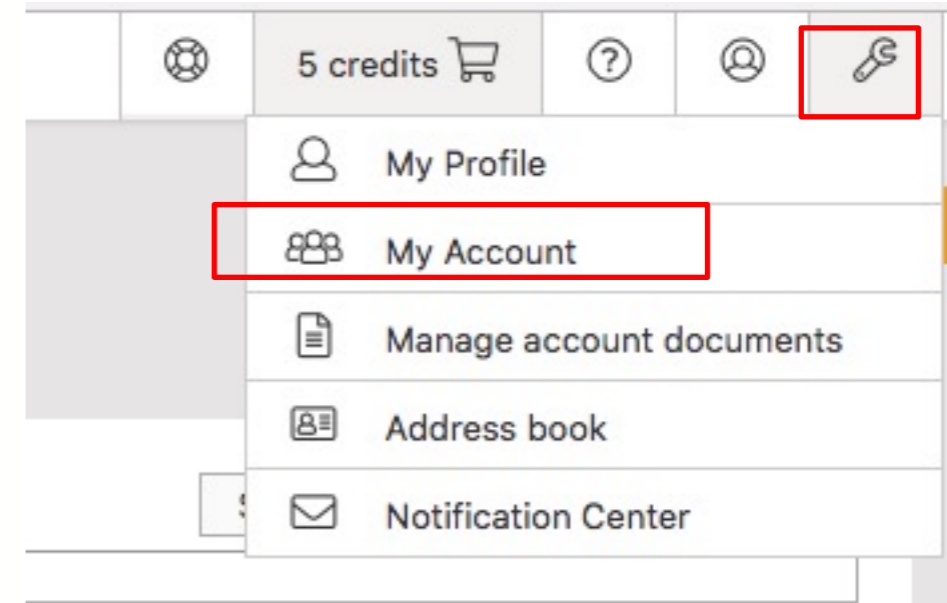
Declined betekend dat de file is afgewezen.  
Kijk in de file op de Review tab naar de opmerkingen.  
Pas de file aan en deel deze daarna opnieuw door op de enveloppe te klikken.

Pending betekend dat de file nog niet bekeken is.  
Alle wijzigingen die je nu nog doet aan de file, zijn ook voor AS Watson zichtbaar.



# Tips

# Voeg een collega toe:



My Account | File Groups | **Users** | User Groups | Entities | Brand names

Invite user(s) | Enable 2 step verification | Manage IP whitelist | View deleted users

Display 10

Name	Sex: *
Laura Bes	Male

Showing 1 to

Invites

E-mail Address: \*

First name: \*

Middle name:

Last name: \*

Message:

Cancel | Send Invitation



Alle informatie met betrekking tot deze file:

## 20161702-01/13 (just for fun demo training) - DIY - Extended

[Risk Profile](#)
[Product](#)
[Timeline](#)
[Documents \(24/20\)](#)
[Requirements](#)
[Invites \(1\)](#)
[Sharing](#)
[Reviews](#)
[SKU Disk \(1\)](#)
[Assessments](#)
[i](#)
[Services](#)



[Close file for review](#)
[Check for update](#)
[Add Requirement](#)
[Edit regions](#)
[Edit categories](#)
[Report incorrect requirements](#)
[Download requirements list](#)
[Add task](#)
[Add note](#)

### Available resources for this file (based on the requirements in this file):

Display  records per page

Name	Owner	
<b>Product Information</b>		
Compliance Clip 522 Declaration of Product Identity	ProductIP	<a href="#">Download</a>
Declaration of Product Identity	ProductIP	<a href="#">Download</a>
Example Bill of Materials / Substances	TIE	<a href="#">Download</a>
<b>Product Labelling</b>		
Triman Handbook V2 (Dec. 2015)		<a href="#">Download</a>
<b>Packaging information</b>		
Compliance Clip 522 Declaration of Product Identity	ProductIP	<a href="#">Download</a>
Declaration of Product Identity	ProductIP	<a href="#">Download</a>
<b>General Product Safety Directive (GPSD) 2001/95/EC</b>		
General Product Safety Directive - Official Journal 2015-10-09	European Commission	<a href="#">Download</a>
General_Safety_Assessment_v4_en_cn.doc	ProductIP	<a href="#">Download</a>
Small_parts_cylinder.jpg		<a href="#">Download</a>

# Informatie over het requirement:

Requirements	Category	Expiry Date	Required documents	Regions	
<input type="checkbox"/> <b>Product Information (1/6)</b> <input type="checkbox"/> <input checked="" type="checkbox"/> Product construction - Bill of Materials, Substances (BOM, BOS) of the product (1)	B3		Bill of Materials (BOM) Bill of Substances (BOS)	EU	  
<input type="checkbox"/> <input checked="" type="checkbox"/> Product identification - Declaration of Product Identity (0)	B3		Declaration of Product Identity	EU	  

## Requirement

[Back](#)

**Name** Product identification - Declaration of Product Identity

**Description** Declaration of Product Identity - with this declaration you declare that the related product X is the same as the product mentioned in test documents

**Regions** 

### Resources :

Display  records per page

### Name

Compliance Clip 522 Declaration of Product Identity

[Download](#)

Declaration of Product Identity

[Download](#)

Showing 1 to 2 of 2 records

Hier vindt u meer informatie over het requirement en eventueel een template welke als onderbouwing kan worden gebruikt

Voeg AS Watson toe in het adresboek, zodat je bij het delen niet steeds het adres hoeft in te toetsen.

Na drie letters zal het systeem met zoeken beginnen en automatisch de info toevoegen.

Logged in as: **training@productip.com**  
Credits: **1606** | Subscription: **[No]**

Supplier files | Requests (12) | Tasks | Invites | Shares | ?

- My Profile
- My Account
- Manage account documents
- Address book**
- Notification Center

## Address book

Export address book

Contacts | **Company**

**Add company** | View disabled companies

Display 10 records per page

Code	Name
	A.S. Watson

Find

General phone number | Country/Region

Find a Lab | Find a Supplier

## Address book

Export address book

Contacts | **Company**

**Add contact** | View disabled contacts

Display 10 records per page

Code	Company	Name	E-mail Address	General phone number	Skype Address
	As watson	ProductIP Account at AS Watson	productip@eu.aswatson.com		

Find eu.

Find a Lab | Find a Supplier

2

## Importen data met excel:

1. Log in
  2. Type in the adresbalk <https://secure.productip.com/excel>
  3. Download de template
  4. Vul de template en sla deze op
  5. Selecteer de excelfile
  6. Klik op upload
- 
7. Selecteer pre-draft
  8. Klik op “Confirm the data is imported correctly”

Het is mogelijk om items samen te voegen tot één file tijdens het importeren. Gebruik de kolom Group. Vermeld in deze kolom het artikelnummer tot welke groep het item behoort, laat het hoofdartikel leeg.

Laat deze leeg



A	B	C	
Group	Article number	Product name	Market r
	2016-1123	funny seat navy	2017-01-
2016-1123	2016-1124	funny seat pink	2017-01-
2016-1123	2016-1125	funny seat green	2017-01-
2016-1123	2016-1126	funny seat orange	2017-01-
	2016-1127	funny seat black	2017-01-
2016-1127	2016-1128	funny seat grey	2017-01-
2016-1127	2016-2123	easy seat navy	2017-02-
2016-1127	2016-2124	easy seat pink	2017-02-

Opmerking: u kunt de kolom namen niet wijzigen, of kolommen toevoegen  
Als een kolom niet van toepassing is, laat u deze leeg.



# Activate pre-draft file:

1. Open de pre-file

<input type="checkbox"/>		2016-06-13	2016-06-13	see (79001)	201111.SCHMAL 13.WIT.KI	Pre-draft	DIY	2015-01-05	Pre-draft	37725
<input type="checkbox"/>		2016-06-13	2016-06-13	see (79001)	201111.BROSD 18.SANDWICH.WIT.KI	Pre-draft	DIY	2015-01-05	Pre-draft	37723
<input type="checkbox"/>		2016-06-13	2016-06-13	see (79001)	101111.BROSD 25.WIT.KI	Pre-draft	DIY	2015-01-05	Pre-draft	2016-06-13 37721

2. Klik op "activatie the file"

This file has not been activated yet. [Click here to activate the file.](#) [Add product article](#) [Make a clone](#)

## Product requirements information

The information below determines the requirements list for your product. Updating the requirements lists by changing market release date or product categories is charged to your account. Changing regions, Q&A and customers is allowed free of charge.

3. Voeg de informatie toe  
! De market Release date is nog aan te passen, maar doe dit voordat de file is geactiveerd, anders kost een credit

Market Release Date		2015-01-05
Regions		None
Product categories		None
Customers		None



# ORGANISEER DE FILES – CREËER EEN WORKFLOW

## Your technical files

Create a new Technical File

All files

+

Add new tab

Create custom tab

Display 25 records per page

Find

	Name
<input type="checkbox"/>	<a href="#">Draft Files - Without an invite</a>
<input checked="" type="checkbox"/>	<a href="#">Draft Files - Invite acceptance pending</a>
<input checked="" type="checkbox"/>	<a href="#">Draft Files - Unchecked documents</a>
<input type="checkbox"/>	<a href="#">Files Ready for Review</a>
<input type="checkbox"/>	<a href="#">Reviewed Files - Compliance status Green</a>
<input checked="" type="checkbox"/>	<a href="#">Draft Files - Tasks that expire in 1 week</a>
<input type="checkbox"/>	<a href="#">Pre-Draft Files</a>
<input type="checkbox"/>	<a href="#">Archive</a>
<input checked="" type="checkbox"/>	<a href="#">Draft Files - Invite accepted, no documents</a>
<input type="checkbox"/>	<a href="#">Draft Files - Unfulfilled requirements in DOC, A, B1, B2 or B3</a>
<input type="checkbox"/>	<a href="#">Draft Files - Unfulfilled Company Specific Requirements</a>
<input type="checkbox"/>	<a href="#">Reviewed Files - Compliance status Orange</a>
<input type="checkbox"/>	<a href="#">Reviewed Files - Compliance status Red</a>

Showing 1 to 13 of 13 records

Cancel

OK

All files | Draft Files - Invite acceptance pending | Draft Files - Unchecked documents | Draft Files - Invite accepted, no documents | Draft Files - Tasks that expire in 1 week | +

Filter: DIY, DIY+, FAST, Draft, Without documents, With active invites

Display 10 records per page

Showing 0 to 0 of 0 records

Supplier Filter

Edit tab

Select columns

# Monitoren van documenten en regelgeving:

Dit zegt niks over de status van de file, maar over de status van de wet - en regelgeving op dit moment.  
Dit zou relevant kunnen zijn, op het moment van een nieuwe batch die ingekocht wordt van een bestaand product.

The screenshot shows a table with columns: Status, Created, Deadline, Supplier name, Product, Services, and End date. A red box highlights an information icon in the Status column, with a blue arrow pointing to a 'Compliance status' dialog box.

**Compliance status**

**just for fun demo training (20171602-2017)**

**Documents to be updated (based on market release date 2017-09-11):**

There are no documents that have expired or will expire before 2017-09-11  
**Note:** documents without expiration date have not been included in this check

**Requirements list updates (based on market release date 2017-09-11):**

**Requirements to be removed:**

- REACH Regulation (EC) 1907/2006:** 6 Requirements
- Hazardous Substances not covered by REACH:** 1 Requirements
- Persistent Organic Pollutants (POP) Regulation (EC) 850/2004:** 2 Requirements

**Requirements to be added:**

- REACH Regulation (EC) 1907/2006:** 3 Requirements
- Persistent Organic Pollutants (POP) Regulation (EC) 850/2004:** 1 Requirements

Close

# De requirementlijst nader verklaard:

Rood zegt niets over de status van de file, maar wat als men het "vandaag" weer opnieuw zou inkopen.

Risk Profile Product Timeline Documents (23/19) Requirements Invites (1) Sharing Reviews SKU Disk Assessments Services

Close file for review **Check for update** Add Requirement Edit regions Edit categories Report incorrect requirements Download requirements list Add task Add note

Show all

Select requirement status: Select Some Options

Select requirement group: Select Some Options

Select requirement category: Select Some Options

Display 50 records per page

Find

Requirements	Category	Expiry Date	Required documents	Regions
<b>Product Information (1/6)</b>				
<input type="checkbox"/> <input checked="" type="checkbox"/> Product construction - Bill of Materials, Substances (BOM, BOS) of the product (1)	B3		Bill of Materials (BOM) Bill of Substances (BOS)	EU
<input type="checkbox"/> <input checked="" type="checkbox"/> Product identification - Declaration of Product Identity (0)	B3		Declaration of Product Identity	EU
<input type="checkbox"/> <input checked="" type="checkbox"/> Product identification - Declaration of Product Identity of packaging (0)	B3		Packaging information	EU
<input type="checkbox"/> <input checked="" type="checkbox"/> Product identification - Picture, artwork of Packaging (0)	B3		Picture of packaging	EU
<input type="checkbox"/> <input checked="" type="checkbox"/> Product identification - Pictures, artwork (0)	B3		Product Information - Artwork Picture of product	EU
<input type="checkbox"/> <input checked="" type="checkbox"/> Traceability - Production Batch code (0)	B3		Product Labelling - Artwork	EU
<b>General Product Safety Directive (GPSD) 2001/95/EC (0/2)</b>				
<input type="checkbox"/> <input checked="" type="checkbox"/> ASTM D1230 (0)	A		General Product Safety Directive (GPSD) - Certificate General Product Safety Directive (GPSD) - Test report	NL
<input type="checkbox"/> <input checked="" type="checkbox"/> Dutch Covenant on flammability of clothing - 2008 (0)	A		General Product Safety Directive (GPSD) - Certificate General Product Safety Directive (GPSD) - Test report	NL
<b>REACH Regulation (EC) 1907/2006 (0/6)</b>				
<input type="checkbox"/> <input checked="" type="checkbox"/> REACH (EC) 1907/2006 - Annex II - Safety Data Sheets (SDS) (0)	B1		Safety Datasheet (SDS)	EU
<input type="checkbox"/> <input checked="" type="checkbox"/> ED/49/2014 - REACH (EC) 1907/2006 - SVHC candidate list 16 Jun 2014 (155 substances) (0)	B1	2015-06-17	REACH - Test report REACH - Declaration	EU
<input type="checkbox"/> <input checked="" type="checkbox"/> ED/108/2014 - REACH (EC) 1907/2006 - SVHC candidate list 17 Dec 2014 (161 substances) (0)	B1	2015-12-15	REACH - Test report REACH - Declaration	EU
<input type="checkbox"/> <input checked="" type="checkbox"/> REACH (EC) 1907/2006 - Annex XVII plus amendments per 13 Feb 2013 (1)	B1	2015-12-27	REACH - Test report REACH - Declaration	EU

- Check for updates: laatste status requirements. Doen voor afsluiten van file, of als men lang aan een file aan het werk is

Market Release Date



2015-05-01


(getoond op productpagina)

Rode tekst geeft aan op de dag van vandaag is deze vervallen




































































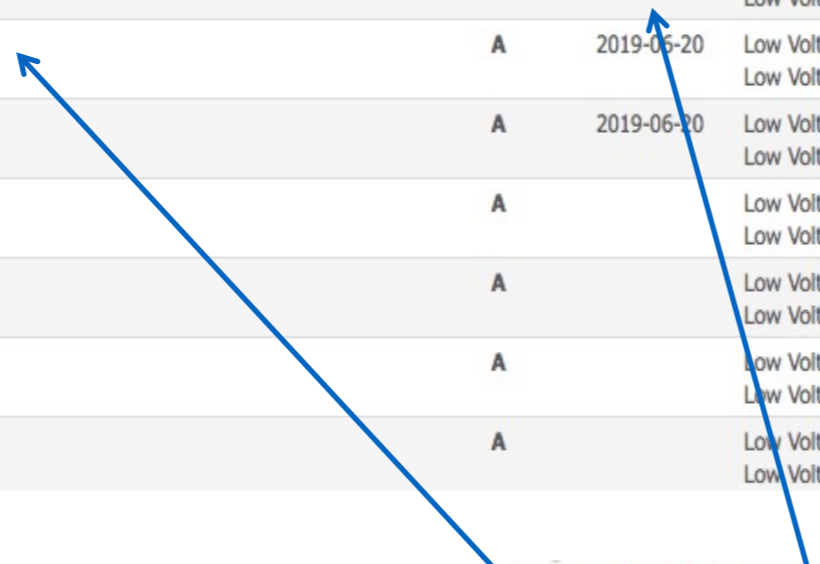
 Unfulfilled requirements without documents

 Unfulfilled requirements with documents

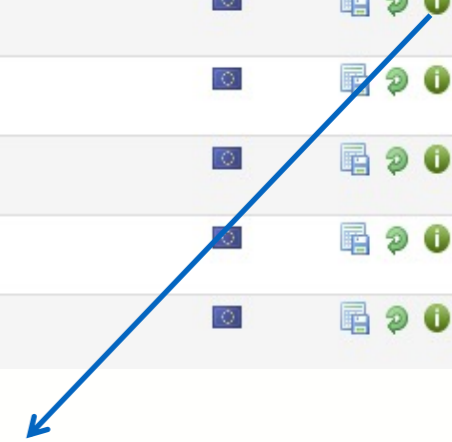
 N/A requirements

 Fulfilled requirements


Requirements	Category	Expiry Date	Required documents	Regions
<input type="checkbox"/> <b>Low Voltage Directive (LVD) 2014/35/EU - recast of 2006/95/EC (7/13)</b>				
<input type="checkbox"/>  EN 60065:2002 (LVD) (1)	A	2017-11-17	Low Voltage Directive (LVD) - Certificate Low Voltage Directive (LVD) - Test report	   
<input type="checkbox"/>  EN 60065:2002/AC:2007 (1)	A	2017-11-17	Low Voltage Directive (LVD) - Certificate Low Voltage Directive (LVD) - Test report	   
<input type="checkbox"/>  EN 60065:2002/AC:2006 (1)	A	2017-11-17	Low Voltage Directive (LVD) - Certificate Low Voltage Directive (LVD) - Test report	   
<input type="checkbox"/>  EN 60065:2002/A12:2011 (1)	A	2017-11-17	Low Voltage Directive (LVD) - Certificate Low Voltage Directive (LVD) - Test report	   
<input type="checkbox"/>  EN 60065:2002/A11:2008 (1)	A	2017-11-17	Low Voltage Directive (LVD) - Certificate Low Voltage Directive (LVD) - Test report	   
<input type="checkbox"/>  EN 60065:2002/A2:2010 (1)	A	2017-11-17	Low Voltage Directive (LVD) - Certificate Low Voltage Directive (LVD) - Test report	   
<input type="checkbox"/>  EN 60065:2002/A1:2006 (1)	A	2017-11-17	Low Voltage Directive (LVD) - Certificate Low Voltage Directive (LVD) - Test report	   
<input type="checkbox"/>  EN 60065:2014 (LVD) (0)	A	2019-06-20	Low Voltage Directive (LVD) - Certificate Low Voltage Directive (LVD) - Test report	   
<input type="checkbox"/>  EN 60065:2014/AC:2016 (LVD) (0)	A	2019-06-20	Low Voltage Directive (LVD) - Certificate Low Voltage Directive (LVD) - Test report	   
<input type="checkbox"/>  EN 62368-1:2014 (0)	A		Low Voltage Directive (LVD) - Certificate Low Voltage Directive (LVD) - Test report	   
<input type="checkbox"/>  EN 62368-1:2014/AC:2015-02 (0)	A		Low Voltage Directive (LVD) - Certificate Low Voltage Directive (LVD) - Test report	   
<input type="checkbox"/>  EN 62368-1:2014/AC:2015-05 (0)	A		Low Voltage Directive (LVD) - Certificate Low Voltage Directive (LVD) - Test report	   
<input type="checkbox"/>  EN 62368-1:2014/AC:2015-11 (0)	A		Low Voltage Directive (LVD) - Certificate Low Voltage Directive (LVD) - Test report	   



**Date of publication** 2015-04-17  
**Date of withdrawal** 2017-11-17  
**Supersedes:** EN 60065:2002 (LVD)  
**Superseded by:** EN 62368-1:2014  
**Corrected by:** EN 60065:2014/AC:2016 (LVD)



Mocht er een eis op de lijst staan die er niet op zou moeten staan, dan is dat op eenvoudige wijze te rapporteren.

Risk Profile Product Timeline Documents (16/14) Requirements Invites Sharing Reviews SKU Disk Bill of Materials (BOM) Assessments  Services

Close file for review Check for update Add Requirement Edit regions Edit categories **Report incorrect requirements** Download requirements list CE Declaration Add task Add note



Show all

Select requirement status:

Select requirement group:

Select requirement category:

Display  records per page Find

Requirements	Category	Expiry Date	Required documents	Reg
<input type="checkbox"/> <b>Product Information (0/6)</b>				
<input type="checkbox"/>  Product construction - Bill of Materials, Substances (BOM, BOS) of the product	<b>B3</b>		Bill of Materials (BOM) Bill of Substances (BOS)	
<input type="checkbox"/>  Product construction - Drawings, Exploded Views	<b>B3</b>		Product Information	



# Nieuwe levering / nieuwe file:

Als er wezenlijks iets aan product veranderd is.  
**Nieuwe leverancier, zelfde product**  
**Essentiele wijzigingen van de normen.**

## Please choose

This file was closed on **2016-11-28** by user **ProductIP**  
 Remark:  
 this is all for now, next order take corrective actions

2016-08-22 2015-03-30 fun factory 20161702-01 (just for fun demo training) \* Extended DIY 2015-05-01 Reviewed

## Wanneer maak je een nieuwe file?:

Select all

- Add note
- Add task
- Make a clone**
- Export to zip file

EU Declaration of Conformity (DoC) (0/4)			
<input type="checkbox"/>		<input type="checkbox"/>	DoC - CE - RoHS 2 Directive 2011/65/EU (0) <b>DOC</b>
<input type="checkbox"/>		<input type="checkbox"/>	DoC - CE - Ecodesign Energy-related Products (ERP) 2009/125/EC (0) <b>DOC</b>
<input type="checkbox"/>		<input type="checkbox"/>	DoC - CE - ElectroMagnetic Compatibility (EMC) Directive 2004/108/EC (0) <b>DOC</b>
<input type="checkbox"/>		<input type="checkbox"/>	DoC - CE - LVD Low Voltage Directive 2006/95/EC (0) <b>DOC</b>